

HANKELow PARISH COUNCIL CALENDAR OF MEETINGS – 2015-2016

Meetings are held bi-monthly (i.e. January, March, May, July, September and November) on the first Tuesday in the month. All are held in Hankelow Methodist Church (unless otherwise indicated) and start at 7.30 pm.

Members of the public are entitled to attend meetings and prior to the start are able to address the Parish Council, or ask a question. Agendas are published on the notice-board and are also published on the village website at least three clear days before each meeting.

Date	Notes
12 May 2015	This is the date of both the Annual Parish Meeting (often referred to as the “Village Meeting”) and the Annual Meeting of the Parish <u>Council</u>
7 July	
1 September	
3 November	Brookfield Golf Club
5 January 2016	This is an ordinary meeting, but the Parish Council will also agree its budget for the year 2016-2017.
1 March	
3 May	Annual Meetings

PUBLIC HOLIDAYS – 2015 and 2016

25 May 2015	Spring Bank Holiday	1 January 2016	New Year’s Day
31 August	Summer Bank Holiday	25 March	Good Friday
25 December	Christmas Day	28 March	Easter Monday
28 December	Bank Holiday	2 May	Early May Bank Holiday

The **Annual Parish Meeting** is held on the same evening as the Annual Meeting of the Parish Council. These are two separate and distinct meetings but are held for convenience on the same evening.

The Parish Meeting comprises local government electors registered for the parish. If present, the Parish Council Chairman must chair the Parish Meeting. In her absence, the Vice-Chairman must preside if he is present; otherwise the meeting must elect its own chairman from those present. A Parish Meeting may discuss parish affairs, and resolutions may be passed which the Parish Council is obliged to consider but not necessarily accept.

The Parish Meeting must assemble annually between 1 March and 1 June. Proceedings must not begin before 6 pm. Decisions are taken by a majority of those present and voting.

At the Annual Parish Council Meeting, the Chairman and Vice-Chairman are elected. Committees are appointed (if required) and appointments to outside bodies are made. The Parish Council also considers other routine agenda items.